

Tap any format to copy it. Search matches the format or the plain description, so "cancel hotel" and "XIH" land in the same place. Sections run in booking order.

Sign in & work areas

18 formats

Sign in / sign out

SI*1234

Sign in to every work area

S0

Sign out of the current work area

S0*

Sign out of every work area

S/*

Redisplay the daily sign-in message

Work areas

▯B

Move to work area B

AAAKB73

Point the work area at PCC KB73

*S

Show the work area you are in

S

Show every work area

*S*P

Show work areas with printer assignment

#J

Show the CRT set address

Help & code lists

N*/SHORTCUTS

Common Sabre shortcuts

DU*/CLS

Class of service codes

DU*/MLS	Meal codes and what they mean
DU*/SPM	Special meal codes
DU*/SPM#YY	Special meals a specific carrier accepts
FQHELP	Fare quote reference inside Sabre
⌘WEA/HELP	Weather formats
Format Finder	Full format lookup, in Sabre Red 360 under Help <i>Source guide said MySabre. That console is retired.</i>

Encode & decode

26 formats

Airlines, car firms, hotels

W/-ALDELTA	Airline name to code
W/*DL	Airline code to name
W/CRHERTZ	Car company name to code
W/CR*ZE	Car code to company name
W/HLHYATT	Hotel chain name to code
W/HL*HY	Hotel code to chain name

Cities & airports

W/-CCBOSTON	City name to city code
W/*BOS	City code to city name

W/-ATMIA	Ten airports nearest another airport
W/-CYREXBURG, ID,	Ten airports nearest a city
W/-APSKY HARBOR	City code from an airport name
W/-MBFT.CAMPBELL	Airports nearest a military base
HCCTEXAS	State name to state code, and back with HCCTX
HCCC/ITALY	Country name to country code, and back with HCCC/IT

Mileage

W/-ATLAX#ATDFW	Miles between two airports
W/-CYLOGAN, UT#CYBOISE, ID	Miles between two cities
W/-CYAVIGNON, FR#CYNICE, FR	Miles between two cities, international
W/-ATTUL#CYTULSA, OK	Miles between an airport and a city
WNDFWPARLGW	Segment mileage with no PNR open
WN	Segment mileage for all air in the PNR
WNS3/8	Segment mileage for segments 3 and 8
WNS3-8	Segment mileage for segments 3 through 8

Equipment, sine, PCC

W/EQ*767	Aircraft type from equipment code
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W/EQ*L3

Aircraft type from availability line 3

H*ASWH5BAZZ

Agent name behind a sine: H*AS + PCC + sine

W/*WH0B

PCC to office name

Calculator, calendar, clock

26 formats

Math

T022/#3

Add

T0350-18

Subtract

T045*6

Multiply

T0925/3

Divide

T0MENU

All calculation and conversion formats

Dates

T0JUL/09

Calendar for a month

T015DEC-30

Date 30 days before 15 December

T015DEC/#30

Date 30 days after 15 December

Time

T*LON

Current time in a city

T0ETCTY/CTY

Hours between two cities

T#ETHHMMCTY/CTY	Convert one city's clock time to another's
T#ETHHMM#HHMM	Add or subtract time, # adds and - subtracts
T#ETHHMM/DDMMM#HHMM	Add or subtract time across a date
T#ETHHMMTCTY/DDMMM-HHMM TCTY/DDMMM	Elapsed time between two cities

Currency

DC*CUR	Currency codes for every country
DC*CHINA	Bankers buying rate for a country
DC*EUR	Bankers buying rate for a currency
DC*EUR200	Convert 200 euros to dollars
DC#USD300/CAD	Convert 300 US dollars to Canadian
N*/GLOBEA	Country and city geography by first letter

Weather

#WEA/CF*ATL	Today, tonight and tomorrow for a city
#WEA/EF*ATL	Five day forecast
#WEA/EF*ATL/2	Page two of the extended forecast
#WEA/WX*HLN	Current conditions
W#1	Current conditions at segment 1
W#3CF	City forecast at segment 3

Air availability

51 formats

First entry

131JULSLCCVG8A	Availability by date, city pair, departure time
131JULSLCCVG11A-1P	Flights inside a departure time range
131JULSLCCVG/9A	Availability by arrival time
131JULSLCCVG#DL	One carrier
122FEBIAHMSP8A#NW-K	One carrier, one class, set time
108DECFLLBOS-SCH	Availability plus schedules
S08DECFLLBOS	Schedules with no seat counts
S08DECFLLBOS#DL	Schedules for one carrier
S08DECFLLBOS/ES	Every schedule regardless of frequency

Reworking the display

1*	Next screen of availability
S*	Next screen of schedules
1#2	Move the date two days later
1-2	Move the date two days earlier
118JUN	Change the date
1*9P	Change the departure time

1*/10A	Change the arrival time
1*DBHM	Change the departure city
1*AMCI	Change the arrival city
1#UA	Switch to one carrier
1#ALL	Back to all carriers
1-K	Availability in K class
1STL	Show the connecting city
1*ORIG	Drop the connecting city view
1*OA	Redisplay the original availability
1*R	Redisplay the last availability

Return availability

1R	Return the same day
1R9P	Return the same day at a set time
1R#7	Return seven days later
1R23JUN	Return on a set date
1R3JUN6P	Return on a set date and time
1R23JUNLGA	Return on a set date from a different city
1R28JUN2P#DL	Return by date, time and carrier

Direct access

124JUNATLMSP7A#NW	Direct access into one carrier
1#US	Switch the direct access carrier
1#*	More direct access availability
1#*6P	Direct access by departure time
1#*R	Redisplay the last direct access screen
1#23MAY	Direct access on a set date
1#R17JUN*3P	Direct access return, date and departure time
1#/#2	Move the direct access date two days out
1#SAB	Back to neutral Sabre availability

Checking flights and connections

VI*	Verify the whole itinerary
VI*1	Verify itinerary line 1
VA*1	Verify availability line 1
V*DL817/9JUL	Verify a flight by carrier, number, date
2C0437/130CT	Current flight status by number and date
VCT*	Check every connection in the itinerary
VCT*1/2	Check the connection between segments 1 and 2

T*CT-JAX	Minimum connect times at an airport, all carriers
T*CT-LGA/AA	Minimum connect times for one carrier
T*CT-LAX/AAJL	Connect time between two carriers at an airport

Selling air

27 formats

Sell from availability

01Y3	One seat, Y class, line 3
01Y3Y4	One seat, Y class, connecting lines 3 and 4
01Y3*	Same as above, shorthand for the connection
01Y3LL	Waitlist one coach seat from line 3
01Y1GK	Sell a passive segment from availability
01Y1GK*3N4RRA	Passive segment with the airline record locator

Sell without availability

0DL539Y18MARSLCBOINN1	Long sell a segment
0KLOPENY22NOVDTWPDXDS1	Sell an open segment
0A	Sell a surface segment (ARUNK)
/2A	Insert a surface segment after segment 2
/2/01Y1	Insert after segment 2 and sell in one entry

Class changes

WCAK	All booked segments to K
WC2Q	Segment 2 to Q
WC1B/3K	Different class on specific segments
WC3-6B	Segments 3 through 6 to B
WC1F/2Q/3F	Several segments, several classes, one entry

Cancel and rebook

X1	Cancel segment 1
X1-4	Cancel segments 1 through 4
X1/3	Cancel segments 1 and 3
XI	Cancel the whole itinerary, air, car and hotel
XIA	Cancel air only
X1*01Y2	Cancel segment 1 and rebook Y from availability line 2
X2, #1	Cancel segment 2, rebook the same flight one day later
X2, -2	Cancel segment 2, rebook the same flight two days earlier
XIA, -7	Cancel air, resell the same flights seven days earlier
.1XK	Cancel a segment without messaging the airline
/1/3	Move segment 3 to sit after segment 1

Building the PNR

26 formats

Required fields

-SMITH/MARY	Passenger name
-ADAMS/SALLY*C10	Child name with age
9406-222-3333-H	Phone field
7TAW230/	Ticketing field with an agent queue
5/103 MAIN STREET	Address in remarks
5-*AX37772224444666#1 2/10-XN	Form of payment
5-CH#JOE SCHMOE	Cardholder name on the form of payment
51X-	Delete the form of payment
DK8015552222	Add the customer number

Closing the record

E	End transaction
ER	End transaction and redisplay
EW	End, redisplay, and work a schedule change on all segments
I	Ignore
IR	Ignore and redisplay the record as it was

Profiles

N*-COMPANY-LASTNAME	Passenger profile
N*-WH6B-COMPANY-LASTNAME	Branch office profile
N*3	Profile from line 3 of a similar name list
NM	Move all A lines of the profile into the PNR

Cloning

EC	End and clone the itinerary
IC	Ignore and clone the itinerary
ECAPR	End and clone everything including names
ICAPD	Ignore and clone all passenger data

Frequent flyer

FFDL1234567-1.1	Add a number for name 1.1
FFUA1234444/SK-1.1	Credit one carrier's number to a partner
FF2x	Delete the second frequent flyer number
*FF	Show frequent flyer data in the record

Secure Flight & travel documents

10 formats

Secure Flight

3DOCS/DB/15JUL1985/M/SM
ITH/JOHN-1.1

Secure Flight data: birth date, gender, name exactly as it reads on the government ID **To check**

Post-dates the source guide. Confirm the field order at a terminal.

*P3

Confirm the SSR sent and came back HK **To check**

Redress number

Where a redress number goes **To check**

Entry not captured yet.

Known Traveler Number

Where a KTN goes for TSA PreCheck **To check**

Entry not captured yet.

Passport, visa, address

3DOCS/P/USA/123456789/USA/15JUL1985/M/20DEC2030/SMITH/JOHN-1.1

Passport: type, issuing country, number, nationality, birth date, gender, expiry, name **To check**

Confirm the field order at a terminal.

3DOCO

Other document, including visa and place of issue

To check

Full field order not captured yet.

3DOCA/D/USA/123 MAIN ST/ORLANDO/FL/32801-1.1

Destination address, required by some countries

To check

Confirm the field order at a terminal.

Contact SSRs

3CTCM/18005551212-1.1

Mobile number for airline disruption contact **To check**

Carriers began requiring this well after the source guide.

3CTCE

Email for airline disruption contact **To check**

Email symbols get substituted. Capture the exact convention.

3CTCR

Passenger declined to give contact details **To check**

Finding & reading a PNR

36 formats

Retrieve

*QBLERO	By record locator
*- JACKSON/B	By name
*-WG5B- JONES/B	By name inside a specific PCC
*-XXXX- SMITH/ROBERT	By name across every bridged PCC
*-2DEC- JONES/R	By name and date
*AA51/01MAY- HOFFMAN	By flight, date and name
*AA51/01MARIAD- MILLER	By flight, date, city and name
*3	Open line 3 of a similar name list
*L	Redisplay the similar name list

Read the fields

*A	Whole record
*I	Whole itinerary
*IA	Air only
*IC	Car only
*IH	Hotel only
*B	Seat assignments
*P3	Other airline SSR field
*P4	American SSR field

*P5	Remarks
*P6	Received from
*P7	Ticketing field
*P9	Phone field
*/	Address field
* -	Form of payment
*PAC	Accounting lines
*PDK	Customer number
*PE	Email address on file
*T	Ticketing field and any tickets issued
*PQ	Stored fare
*#	Remarks that print on the itinerary

History

*H	Full PNR history
*HIA	Air history
*HIC	Car history
*HIH	Hotel history
*P5H	Remarks history

*PQH

Stored fare history

*QH

Queue history

Changing a PNR

31 formats

Names

-1x

Delete name 1

-1xSMOOT/JOHN

Change name 1

-2-4x

Delete names 2 through 4

-2.3x

Delete the third person in the second name field

,2

Reduce the party to two

Phones

92x208-333-8888-B

Change phone line 2

92x

Delete phone line 2

91/3x

Delete phone lines 1 and 3

91-3x

Delete phone lines 1 through 3

90/435-555-5555-A

Insert a phone after line 0, making it line 1

Remarks

52x

Delete remarks line 2

51-5x	Delete remarks lines 1 through 5
51,3x	Delete remarks lines 1 and 3
56x/IBM CORP	Rewrite remarks line 6
53x-*VI444411113333666 6#06/10-XN	Rewrite the form of payment on remarks line 3
52//IBM CORP	Insert an address line after line 2
53//12	Move remarks line 12 to sit after line 3
51//6-10	Move remarks lines 6 through 10 after line 1

Segment status

.3HK	Change segment 3 to HK
.2HK630A745A	Change segment 2 to HK and set the times
.1-4HK	Change segments 1 through 4 to HK
.1XK	Cancel segment 1 with no message to the airline

Special requests & messages

3NSST1/12A	Request seat 12A on segment 1 by SSR
3NSST2/14F-2.1,3.1	Seat 14F on segment 2 for names 2.1 and 3.1
3VGML4/LOW FAT-2.2	Special meal with free text, segment 4, name 2.2
3VGMLA-2.1	Vegetarian meal, all segments, other airlines
4VGMLA-2.1	Vegetarian meal, all segments, American

3WCHR2-2.1	Wheelchair, segment 2, name 2.1
4WCHRA-1.1	Wheelchair, all segments, American
30SI YY SPEAKS SPANISH ONLY	Information message to every airline in the itinerary
40SI SPEAKS FRENCH ONLY	Information message to American, no action taken

Seats

17 formats

Display

4G3*	Seat map for segment 3
4G*DL379Y17AUGCVGPHX	Seat map with no PNR open
*B	Every reserved seat in the record
*P3	Seats requested by SSR

Request

4G1/17A	Seat 17A on segment 1
4G2/15AB	Seats 15A and 15B on segment 2 for two passengers
4G1/12A-1.1	Seat 12A on segment 1 for name 1.1
4GA/7AB-2.0	Seats 7A and 7B on all segments for name 2.0
4GA/NW	Window, all segments
4G1/NA	Aisle, segment 1

4G3/NX

Aisle across, segment 3

Cancel

4GX1

All seats on segment 1

4GX1-1.1

Seats on segment 1 for name 1.1

4GX1/12C

Seat 12C on segment 1

4GX1/25AB

Seats 25A and 25B on segment 1

4GXUA

Every United seat

4GXALL

Every seat on every segment

Fares & rules

40 formats

Fare quote

FQATLLAS22SEP

Fares for a city pair on a date

FQATLLAS22SEP#R27SEP

Fares with a return date

FQMIALGW22SEP-AA-DL-CO

Fares limited to named carriers

FQATLDEN19JUN-AA

One carrier, all dates

FQATLDEN19JUN#R23JUN-AA

One carrier, set dates

FQATLDEN120CT\$XP-DL

One carrier, no penalty fares

FQ08MAY07DFWDEN15MAY07-DL

Historical fare data

Fare quote from what is on screen

FQL1	Fare from availability line 1
FQL1/2	Fare from connecting availability lines
FQL1#R23DEC	Fare from availability with a return date
FQS1	Fare from itinerary segment 1
FQS1/2	Fare from connecting itinerary segments

Change a fare quote on the fly

FQ*	Redisplay the last fare quote
FQ*22MAY	Change the date
FQ*DMIA	Change the departure city
FQ*AFLL	Change the arrival city
FQ*TPABOS	Change both cities
FQ*-UA	Change the carrier

Fare qualifiers

ALL	Adult normal and excursion fares
,C	Child fares
,I	Infant fares
BB	Business class fares

RW	Round the world fares
NXP	Normal, excursion and promotional
XR	No restrictions
XP	No penalties
XA	No advance purchase
#BQ	Set the class of service
#SD	Sort high to low
#R	Add a return date

Rules

RDCVGORD16MARBE14IP-TW	Rules by city pair, date, fare basis and carrier
RD2	Rules from line 2 of a fare quote
RD11*M	Rules category menu for line 11
RD3*2/3/6	Named rule categories for line 3
RD*3/5/7	Redisplay named categories after a rule display
RD6*PN	Penalties, line 6
RD6*RE	Refunds, line 6
RD6*RE/PN	Refunds and penalties, line 6
RD6*TR	Travel restrictions, line 6, covering stays, seasons, blackouts and stopovers

RD**

Redisplay the last rule

Pricing, storing & Bargain Finder

40 formats

Price the itinerary

WP

Price as booked

WP*

Redisplay the last price

WPS1/3

Price segments 1 and 3

WPS1/3#P2ADT/1CHD

Price segments 1 and 3 for two adults and a child

WPQY06

Price at a set fare basis

WPQ//DP25

Price with a 25 percent discount

WPRQ#QY06

Price at a set fare basis and store the record

Lowest fare

WPNC

Price at the lowest available fare

WPNC\$

Search the lowest fare that exists, seats may not be there

WPNCB

Price at the lowest fare and rebook the itinerary

WPNCB#XP

Price and book with no penalty fares

WPNC#S1/3

Lowest fare on segments 1 and 3

WPNC#P2ADT/1CHD

Lowest fare for an adult and a child

Bargain Finder Plus

WPNI	Lowest fare with alternate itineraries
WPNIS	Alternates regardless of availability
WPNIM	Search co-terminal airports
WPNIS/ADLAAUA	Search up to three preferred carriers
WPNI/XUAWN	Exclude carriers
WPNI/D	Nonstop and direct only
WPNI/T2	Alternates within two hours either side
WPNI#S1/4	Alternates for named segments
WPNI#XP	Alternates with no penalties
WPNI/*AC-MIA*FLLPBI	Alternates using other airports in the market
WPNI*	Redisplay the alternate options
WC#1	Sell option 1
WC#1X	Sell option 1 and cancel what is booked

Store the fare

PQ	Store the fare in the record
PQS1/3	Store a fare for segments 1 and 3
PQM-FREE FLOW	Manual price
*PQ	First stored fare

*PQ2	A specific stored fare
*PQSB	Stored fare summary by passenger type
PQD1	Delete one stored fare
PQD-ALL	Delete every stored fare

Tickets

WETP*DL	Electronic ticket profile for a carrier
WETR*T0067224431222	Display a ticket record by number
WETR*2	Display item 2 from the *T list
W/*AA/#*C0	Baggage and interline agreement between two carriers
W/*DL/#NALL	Interline and baggage agreements for one carrier
WTDB*2	Paper ticket by item number <i>Paper stock is long gone. Kept for old records only.</i>

Exchanges, refunds & voids

10 formats

Before you touch anything

*T	Pull the ticket and its status first
WETR*2	Read the electronic ticket record from the *T list
RD6*PN	Read the penalty rule on the fare you are about to exchange

Exchange & reissue

WFR	Automated exchange path To check <i>Entry family not verified. Capture the current path at a terminal.</i>
Exchange quote	Show the exchange price before committing To check <i>Entry not captured yet.</i>
Residual value	How residual comes back, EMD-S or otherwise To check <i>Capture the current handling.</i>
Documentation	Note the waiver, the authorizing agent, the date and the reason in remarks, every time

Void & refund

WV	Void a ticket inside the void window To check <i>Confirm the current entry and the cutoff.</i>
Refund	Automated refund path To check <i>Entry not captured yet.</i>
Void window	Same day, against the agency reporting cutoff To check <i>Confirm against the ARC or BSP rules in force.</i>

EMDs & ancillaries

6 formats

What they are

EMD-A	Associated to a flight coupon: paid seats, bags, upgrades
EMD-S	Standalone: fees, residual value, services not tied to a coupon

Selling & servicing

Paid seat	Sell a paid seat and issue the EMD To check <i>Entry not captured yet.</i>
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Bag fee	Prepaid bag EMD To check <i>Entry not captured yet.</i>
Display EMD	Read an issued EMD To check <i>Entry not captured yet.</i>
Void EMD	Void inside the window To check <i>Entry not captured yet.</i>

Cars

73 formats

Shop

CFIAH/15AUG-18AUG/8A-8A	Shop a city, dates and times
CFIAH/15AUG-18AUG/8A-9A/EC,CC-ZE,ZI	Shop with car types and named companies
CFTPA/4AUG-9AUG/8A-3P/EC/W	Shop with a car type and rate code
CFIAH-DFW/12SEP-15SEP/8A-8A/ICAR	Shop with a one way drop
CFDFW-C/23JUN-30JUN/9A-9A	Shop city locations across vendors
CF1/2	Shop from arrival and departure segments
CF1/2/ICAR	Shop from segments with a car type
CF1-60CT-6P/IC	Shop from the arriving segment with a set return
CF*1	Open one item from the shop list

Rework the shop screen

CF*	Redisplay the last shop screen
CF*/CCAR	Change the car type
CF*/ACAR	Back to all car types
CF*/13JUN	Change the pickup date
CF*4P	Change the pickup time
CF*-14JUN	Change the return date
CF*-9P	Change the return time
CF*-8A-3P	Change pickup and return times
CF*EWR	Change the pickup city
CF*/07JUN-10JUN/8A-3P	Change dates and times together
CQ*-ZD	Change the car company from a vendor display

Sell

0C1	Sell from line 1
0C3#2	Sell two cars from line 3
0C1/CD-123456	Sell with a corporate discount number
0C1/ID-999888	Sell with an ID number
/FT-332255111	Add a frequent traveler number
/RC-BEST	Add a rate code

/PC-XXXX	Add a promotion or coupon code
/SI-RQST NONSMK CAR	Add special information
/GVI4222333344445555EXP 11 09-Smith	Guarantee the car
X2	Cancel a car segment
XIC	Cancel every car segment

Change a booked car

CM3/CT-SCAR	Change the car type on segment 3
/PD-	Pickup date
/RD-	Return date
/ARR-	Arrival time
/RET-	Return time
/DO-	Drop off city
/DT-	Drop off time
/CT-	Car type
/SQ-	Special equipment
/ID-	ID number
/NM-	Customer name
/FT-	Frequent traveler number

/SI-

Special service information

Locations & policy

CQLZEATL

Location index for a vendor and city

CQLZELAX/C

Location index, city area

CQLZELAX/N

Location index by quadrant, also S, E, W

CP*3

Policy, hours and address from index line 3

CP*0

Redisplay the location index

CQ*L

Switch availability to the location index

CF*R12

Rules for shop line 12

CQ*R3

Rules for vendor display line 3

CF*P1

Vendor policy from shop line 1

CF*P1/M

Makes and models from shop line 1

CF*P1/D

Drop off policy from shop line 1

CP*ZEATL

All policies for a vendor and city

CP*ZECORP/DROP

Drop charges for a vendor

CPL*ZISFO

Every location for a vendor in a city

Car codes

AVAN

All vans

AWGN	All wagons
AFWD	All four wheel drive
ACNV	All convertibles
S-IN	Counter in the terminal, shuttle to the car
S-ON	On airport property, shuttle to the car
OFF	Counter and car off airport, shuttle
NON	Off airport, no shuttle
IN	Counter and car in the terminal
UN	Unlimited mileage
FM	Partial free mileage
DU*/CAR/TYPES	List car types
DU*/CAR/EQP	List equipment codes
CARTYPEHELP	Car type definitions
CARTYPEPSEUDOHELP	Vehicle group codes

Hotels

54 formats

Shop

HOTORD/15JUN-18JUN1	City code, dates, one person
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HOTORD/15JUN-3NT1/HY/RC-P	City, nights, chain and promotional rate
HOT1/18JUN1	From segment 1, one person
HOT1/3NT1/HY/RC-P	From segment 1 with chain and rate code
HOTNYC/MC	Every hotel of one chain in a city
HOTLHR/7SEP-8SEP1/*RA	Rate assured properties only
HOT*	More availability
HOT**	Redisplay the last availability
HOT*1	Redisplay starting at a line number

By landmark

HOTFL-EPCOT CENTER/20MAY-INT1/RC-ALL	Availability near a domestic landmark
HOTC/FR-LOUVRE/20MAY-INT2/RC-ALL	Availability near an international landmark
HCCFLORIDA	Encode a state code
HCCC/France	Encode a country code
HCCFL*A	Landmarks starting with A in a state
HOX*1	Points of interest from availability
HOT*14	Item 14 from the landmark list

HOT*14/14SEP-INT2/RC-ALL

Availability from landmark list item 14

Narrow the list

HOT/HI

One chain

HOT/HI, SI, MC

Several chains

HOT/RC-C

Change the rate category to corporate

HOT/RC-ALL

Every rate code

HOT/24JUN-27JUN2

Change dates and number of guests

HOT-3

Move three days earlier

HOT#1

Move one day later

/R-100

Rates of 100 and up

/R#75

Rates of 75 and under

/A

Location: A airport, C city, R resort, S suburban

/N-YANKEE

Hotel name, three to ten characters

/D-5

Within five miles

/94404

Inside a zip code

/PT-RSRT

Property type

HOT/XX

Drop the chain filter

HOT/CA-X

Drop the city or area filter

HOT/PC-X

Drop the zip filter

HOT/N-X

Drop the name filter

HOT/D-X

Drop the distance filter

Descriptions

HOD*4

Description from availability line 4

HOD*G

Guarantee and deposit terms

HOD*

Redisplay the last description

HOD#3

Description from itinerary segment 3

HOD23173

Description by property number

HOD23173/20JAN-2NT2

Availability by property number

HOD*JPY

Rates in another currency

DU*/HTL/TYPES

Room type codes

DU*/HTL

Vendor codes and room types

Sell and change

0H1#3

Sell one room from line 3

0H1#2/GDS60112222333344
44EXP 12 09-SMITH

Sell and guarantee a room

01A1KRAC/GDPSTAX3733111
5555777EXP 12 09-SMITH

Sell a room with a deposit

ORCF2	Resend a direct connect segment
HOM2D/11MAY-14MAY	Change dates on segment 2
HOM20/SI-LOWER FLOOR	Add special information to segment 2
HOM20/CD-123444	Add a corporate discount number
HOM10/NM-2.1	Tie segment 1 to name 2.1
XIH	Cancel every hotel segment

Queues

28 formats

Count

QC/	Every queue holding records in the PCC
QC/-	Same count with queue labels
QC/220	One queue
QC/230-239	A range of queues
QC/200#AL-AA	Count by airline
QC/200#SD-23SEP	Count by travel date
QC/200#TD-28SEP	Count by ticketing date
QC/200#TD-23SEP-28SEP	Count by ticketing date range
QC/200#CD-23SEP	Count by creation date

QC/200#CT-KB73

Count by creating PCC

QC/200#SI-AAW

Count by creating agent sine

Work

Q/220

Enter a queue

QR

Remove the record from the queue

I

Leave it on the queue and move to the next record

QXI

Exit and leave everything on the queue

QXER

Exit, end the record and redisplay

QXIR

Exit, ignore the record and redisplay

Q*

Prefatory remark on the current record

*QH

Queue history

Place & name

QP/55/11

Place on queue 55 with category 11

QP/KB7399/1

Place on a queue in another PCC

QP/KB7399/1#WH5B132/1

Place on up to three queues across PCCs

QI*SYS

Sabre category list

QI*

Agency category list

QN

Queue name table by name

QN*/Q

Queue name table by number

Ranges

1-49

Reserved for the Sabre system

200-209

Office default queues in most agency setups

Numbering above 49 is set by each agency. Confirm yours locally.

Sabre Red 360 & NDC

6 formats

Working in Red 360

Command line

Every native format in this guide still runs in the Red 360 command line [To check](#)

Workspace

Tabs, side panels, and where the graphical path replaces a format [To check](#)

Capture what your agency actually turns on.

Red Apps

Add-ons that sit inside Red 360, enabled agency by agency [To check](#)

Shortcuts

Keyboard shortcuts and saved entries [To check](#)

Capture at a terminal.

NDC content

NDC

Content booked through the carrier channel rather than classic content [To check](#)

What differs

Servicing, exchanges and ticketing do not follow the classic rules [To check](#)

Capture carrier by carrier.

Schedule changes, groups & waivers

7 formats

Schedule changes

EWB	End, redisplay and work the change across every segment
.2HK630A745A	Accept the new times on a segment
Schedule change queue	Which queue the changes land on, agency assigned To check

Groups

Group block	Holding a group block To check <i>Entries not captured yet.</i>
Name list	Adding names against a block To check <i>Entries not captured yet.</i>

Waivers & favors

Waiver code	Where the carrier waiver code goes in the record To check <i>Entry not captured yet.</i>
Proof	Keep the carrier reply. A waiver you cannot show is a debit memo later

Status codes & quality check

33 formats

Action & status codes

NN	Requested
SS	Seat sold
HK	Sold in Sabre, message sent to the carrier
GK	Sold direct with the carrier, no message sent

LL	Waitlisted
HL	Holding waitlist
DS	Desired, not confirmed
UC	Unable, waitlist closed
XK	Cancelled, no message sent

Sales tags

TA	Multi access
DC/DCA	Direct connect
AB/AT	Answerback

Days of the week

S	Sunday
M	Monday
T	Tuesday
W	Wednesday
Q	Thursday
F	Friday
J	Saturday

Rate plans & categories

D	Daily
E	Weekend, per day
W	Weekly
M	Monthly
S	Standard rate
P	Promotional rate
C	Corporate rate
I	Industry rate

Before you leave the record

Check HK	Confirm status and confirmation numbers came back
Check seats	Confirm seats are assigned, not requested
Check tickets	Confirm the ticket issued
Check the send	Confirm the itinerary went out and reads correctly
Read history	Check what was already done before you touch anything
Document	Write down what you did, in the record, every time